

# Resident/Renter Verification Form for Key Fob

All residents and \*renters must fill out this form in its entirety before they will be issued a key fob. Please note that failure to pay dues or to follow the Hedingham Rules and Regulations can result in a suspension of Privileges.

**ONLY FILL OUT THIS SECTION IF YOU ARE NOT A RENTER**

Residents Full Name (Print) \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date of Birth \_\_\_\_\_

**If you are signing up as a non-renter, we will verify ownership through Wake Co. records.**

**ONLY FILL OUT THIS SECTION IF YOU ARE A RENTER**

Renters Full Name (Print) \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date of Birth \_\_\_\_\_

***Renters must include a copy of their signed lease agreement.***

*Please know that facility privileges for the homeowner will be frozen until they do not have active renters listed at the property.*

Hedingham Address \_\_\_\_\_

Phone Number(s): Home or cell: \_\_\_\_\_

Email address (important for updates): \_\_\_\_\_

List any children under 12 living with you and include their birthdays (MM/DD/YYYY):

Name: \_\_\_\_\_ Full DOB: \_\_\_\_\_

Name: \_\_\_\_\_ Full DOB: \_\_\_\_\_

Name: \_\_\_\_\_ Full DOB: \_\_\_\_\_

Name: \_\_\_\_\_ Full DOB: \_\_\_\_\_

By signing this form, you agree that all information you have provided on this form is factual and that you will follow all Hedingham Covenants and Rules. A copy of the Community Covenants and Rules are available on [www.hedingham.org](http://www.hedingham.org).

Signature \_\_\_\_\_ Date \_\_\_\_\_

**KEY FOB FAQ**

*1. I just moved into the community, how do I get a key fob to use the recreational facilities?*

Answer: Come to the Hedingham Athletic Club and request a key fob at the front desk. Children under age 12 cannot receive fobs because they are not old enough to be at the facilities by themselves and must be accompanied by an adult. Any resident requesting a fob needs to bring along proof of residence:

If you are a renter, bring a copy (we can make a copy for you at the athletic club if you need) of your lease agreement. Adults and children over 12 years of age who would like a card must be listed on the lease.

If you are a resident and an adult or child over 12, a staff member will verify residency through Wake County Deeds.

*2. How many people can be listed on the account?*

Answer: Two adult (18 and older) members can be on the account and any children (17 and younger) that are full or part time residents. More than two adult members are only allowed in the event that they are a registered college student of an adult member and can show written proof of **current** student status. A school ID card may not be used as proof of current enrollment.

**3. How do I get a new key fob if I lost my old one?**

Answer: If you are already in our system and just lost your fob, come to the Hedingham Athletic Club and request a new one at the front desk. Replacement fobs are \$5 each.

*4. My key fob doesn't work in the reader anymore. What do I do?*

Answer: Come to the Hedingham Athletic Club and request a new fob at the front desk. Bring your old card in so we can determine that it does not work consistently. We will replace it for free.

**5. We have a nanny/caregiver that takes care of our kids and we want them to use the pool while watching our kids. Can they get a key fob?**

Answer: For a fee of \$50 a homeowner can buy a seasonal key fob for a designated caregiver for use of the pool only. See the community manager for details.

*6. Can my children use the workout equipment at the athletic club if they have a key fob?*

Answer: Only children aged 16 and older with a fob may enter the workout room.

*7. What facilities does my key fob give me access to?*

Answer: Limited free access to the golf course (call the golf course for more information 919-250-3030), access to both swimming pools (Willow Oak Rd. and Grand Traverse Dr.) and the Hedingham Athletic Club.

*8. What are the costs for guests?*

Answer: The cost for guests is \$5 at the pools and the athletic club. Contact the golf course directly for current guest rates for rounds of golf. Guests must be accompanied by a resident with a key fob.