

## HEDINGHAM COMMUNITY ASSOCIATION, INC.

### BOARD OF DIRECTORS MEETING MINUTES, November 15, 2017

The meeting was called to order at 7:00 PM by Jennifer Moore. Directors in attendance and introduced as follows: Cristina Serafino, Jennifer Moore, and Ed Behan. Also, present, Ebony Heart-Curtis, Community Manager and Jeff Allen, Assistant Community Manager.

The board of directors approved the October 2017 meeting minutes. MOTION by Jennifer Moore, 2<sup>nd</sup> by Christina Serafino, all in favor.

- I. Secretary's Report - Christina Serafino. Ms. Serafino shared that the newsletter was sent to the printer, posted on the website and Facebook. We are still actively collecting email addresses.
- II. President's Report – Jennifer Moore. Ms. Moore reports that in the start of the new year we will be using a new entry system at the athletic club, pools and golf club. Everyone will have to exchange their old scan card for a new key fob. The first fob's will be free, there will be a fee for a replacement fob.
  1. In order to better the infrastructure of Hedingham the BOD has decided to add an additional full-time staff member. This position will be an "Operations Manager" and will join the Manager and assistant manager January 2<sup>nd</sup>, 2018.
- III. Fred Smith Company Report – Kris Schneider. Ms. Schneider reports the landscapers are working on leaf collection with their leaf truck in the townhome areas. She stated that all the power washing of the townhomes is complete and that she is still working on the inspections. The golf cart paths are still being repaved. FSC will hand the lights and wreaths for the holiday season.

### Annual Meeting

- IV. Board President, Jennifer Moore called roll call while CAS managers handed out the ballots to the voting members. The two candidates running for the Board of Directors are Christina Serafino and Loryn Upham. Both ladies introduced themselves and gave a brief description of their life and qualifications. Both candidates received 11 votes each and were elected to the BOD.
- V. Ms. Moore shared that the BOD has decided to renew the Pool Professionals contract for the 2108 pool season. There is a reduction in price and a few changed in the pool hours.

VI. Committee Reports

- Modifications – No report
- Violations – No report.
- Social – Roger Phillips reported the Santa Event is 12/9. There will be food, prizes, Santa, Zoe the Clown doing face painting and games.
- Oakland Hills- No report
- Golf – Lee Thayne reported that the league is not very active due to the cooler weather.
- Neighborhood watch – No report
- Aquatics – No report
- Hi-milers – Deborah Fuller- Ms. Fuller announced that Judy Harris will now co-lead the group with her. New officers and new committee members where just elected.
- Long Range Planning – Wayne Lamke reported that They are currently talking about adding more security cameras, new gym equipment. The idea of the “Teen Center” is in limbo due to needing a proper space.

VII. Unfinished Business

- None

VIII. Meeting Adjourned 8:22PM